

**FRESNO IRRIGATION DISTRICT
MINUTES OF THE EQUIPMENT COMMITTEE MEETING
HELD JULY 17, 2018**

Fresno Irrigation District's Equipment Committee met at the District office located at 2907 South Maple Avenue – Fresno, California, on July 17, 2018. The meeting began at 3:00 P.M.

EQUIPMENT COMMITTEE MEMBERS PRESENT

Director George Porter
Director Chris Woolf

STAFF MEMBERS PRESENT

Operations Manager Adam Claes
Construction and Maintenance Superintendent Mike Prestridge
Shop Foreman Tim Pritchard

OPERATIONS MANAGER'S EQUIPMENT REPORT

- a. **Discussion / Recommendation of Tractor/Truck Spray Booms Purchase**
- b. **Discussion / Recommendation of Half-ton Pickups Purchase**
- c. **Discussion / Recommendation of Half-ton Crew-Cab Pickup Purchase**
- d. **Discussion / Recommendation of Utility Truck Purchase**
- e. **Discussion / Recommendation of Flat Bed Trailers Purchase**
- f. **Discussion / Recommendation of Network Server Operating System Software Upgrade Purchase**
- g. **Discussion / Recommendation of Network Backup System Upgrade Purchase**

Staff met with the Equipment Committee to review and discuss the purchase / replacement of tractor / truck spray booms, Water Department pickups, crew-cab pickup, utility truck, flat bed trailers, network server software upgrades, and network backup system upgrade.

Staff provided the Committee Members a detailed memorandum of requested items and descriptions, summary table of the vehicles and equipment proposed to be replaced in 2018, and an analysis of Power Revenue Fund incorporating proposed revenue and expenses. Staff also provided the Committee Members an estimate of the anticipated 2019 equipment replacements and purchases. Earlier in 2018, the Board approved the purchase of a replacement chipper and replacement office computers.

Previously Approved for Purchase in 2018:

C/M Equipment	77,000.00
Computers	23,000.00
Total:	100,000.00

Proposed additional 2018 purchases are broken down as follows:

Off-Road Equipment	30,000.00
On-Road Equipment	288,000.00
Computers, Software, Hardware, Network, etc.	12,500
Total:	330,500.00

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Staff recommended that the remaining 2018 purchases include four replacement spray booms for spray trucks and tractors, four half-ton Water Department pickups, one half-ton crew cab pickup, one utility truck, two flatbed trailers, as well as upgrading the office computer server software and backup system so that they will continue to adequately serve the needs of the District into the future.

A discussion occurred regarding the idea of purchasing only three replacement spray booms and using the parts from the existing four spray booms to assemble a fourth spray boom. Staff felt this would be feasible and the Committee will make this change in the proposed purchases when presenting to the Board for approval. This change should reduce the cost of the total proposed purchases by approximately \$7,500. Further, the Committee recommends that the Board allocate \$7,500 per spray boom, direct Staff to receive estimates from two fabricators, and proceed with purchasing the spray booms if within the \$7,500 budget in order to have the spray booms ready for the upcoming maintenance season.

2018 Vehicle and Equipment Purchase

For 2019, Staff will begin developing a similar memo for the Equipment Committee's consideration. Currently, Staff is projecting that we may purchase five replacement WSO pickup trucks, a replacement Gradall excavator, and computers. Staff will re-evaluate this list in 2019 and bring it back to the Committee.

Financial Impacts

The costs for the proposed vehicles and equipment will be covered under the Power Revenue Fund. Taking into account the current balance, previously approved but unpaid purchases (including those approved earlier in 2018), and this meeting's proposed 2018 purchases, the ending fund balance in 2018 is estimated at \$1,009,780.

Equipment Committee Recommendation

The Committee agreed to bring to the full Board during July's regular Board meeting (later that day as a walk-in item) the recommendation to go out for bid of the proposed large vehicle and equipment (Water Department pickups, crew cab pickup, utility truck, and flatbed trailers), proceed with purchasing three new spray booms, and proceed with purchasing the network software and backup system upgrades.

ADJOURNMENT

The meeting adjourned at 3:45 p.m.

Submitted By,



Adam Claes
Operations Manager